SUBJECT ACCESS REQUEST FORM

1. DATA SUBJECT DETAILS:

Title	Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other: ☐
Surname					
First name(s)					
Current address					
Telephone number:					
Email address					
Date of birth					
Details of identification provided to confirm name of data subject:					
Details of data requested:					

1.1 DETAILS OF PERSON REQUESTING THE INFORMATION (if not the data subject):

Are you acting on behalf of the data subject with their written or other legal authority?	Yes ☐ No ☐				
If 'Yes' please state your relationship with the data subject (e.g. parent, legal guardian or solicitor)					
Please enclose proof that you are legally authorised to obtain this information.					
Title	Mr ☐	Mrs ☐	Miss ☐	Ms ☐	Other: ☐

Surname						
First name(s)						
Current address						
Telephone number						
Email address						

1.2 DECLARATION

I, ..., the undersigned and the person identified in (1) above, hereby request that Loyaltek SA provide me with the data about me identified above.

Signature: Date:

SAR form completed by (employee name):

I, ..., the undersigned and the person identified in (1.1) above, hereby request that Loyaltek SA provide me with the data about the data subject identified in (1) above.

Signature: Date:

SAR form completed by (employee name):...

This form must immediately be forwarded to Loyaltek SA.